

Early Check In: Check in is 4:00 pm. If we can let you check in earlier, we are happy to do so. Please call ahead to see if housekeeping has been able to turn over your accommodation for early check in.

Late Check Out: Check out is 11:00 am. If you need a late check out please ask us. We will do our best to meet your needs.

Deposit: Sand Wells Outdoors will require 50% retainer payment fee to be given in order to hold a reservation.

Guest Policy Sign In: We require all our guests to sign our policy statement before checking into their accommodation.

Security and Credit Card Information Requirement: Even if you paid for your accommodation with traveler's checks, cash, or have paid through a travel agency party, a MasterCard, Discover or VISA number, expiration, verification number and your zip code is required for all guests to be held in the event of damage beyond normal wear or to be applied in the event a guest breaks our no smoking policy. We have great guests and to date we have never had to use a guest's credit card information for damage or smoking. Credit Card information is kept in hard copy under lock and file and is never put into digital format. All information will be destroyed following completion of all transactions.

Cancellation Policy: We require 14 days cancellation notice. There is a half of your deposit cancellation fee. Even the most well planned trip can have emergencies. We encourage our guests to obtain travel insurance. Many travelers do not realize they can get limited travel insurance per trip to cover the cost of your accommodation and also lost or delayed luggage. We suggest a travel insurance comparison Web site such as <http://www.insuremytrip.com/>. If you cancel before your 14 day window, your deposit will be refunded, minus the cancellation fee. If you cancel after the 14 days notice, we will refund %25 your accommodation charge.

Extra Person Policy: We will charge \$15.00 per extra person for our sleeping accommodations. There is no extra charge for sleeping accommodations children age 16 and under.

No Smoking Policy: We are a non smoking accommodation. However, if you smoke, we require that you smoke outside away from the building. We will provide a cigarette deposit can. Please do not bring cigarette butts into the building. If you break our no smoking policy and smoke inside Sand Wells Outdoors Suites, we will charge the credit card given for your reservation 'damages deposit'. This credit card will be charged \$250.00. If one guest has given the credit card to be held for potential damages and another person in the party smokes, the submitted card will be charged. Please be thoughtful of other guests and honor our non smoking policy.

No Pets on the furniture: A damage fee of \$250.00 will be charged to the credit card if pets are allowed on the furniture.

Guest Indoor Safety Policy: Each bedroom has a fire extinguisher, a smoke alarm system. Each suite kitchen has a fire extinguisher.

Guest Outdoor Safety Policy:

Guest must abide by all Kansas Fish and Game Laws.

Guest must stay on marked Sand Wells Outdoors Property and abide by all no trespassing signs.

Animal Alert: Be alert in all seasons for snakes. Take the time to look carefully when you exit the building and go onto the grounds. Please do not leave food outside for the animals.

Advanced Reservation Policy: You may pre-book with us up to one year prior to your date of arrival. We require a 50% deposit to hold your reservation.